

**State of New York Department of Agriculture & Markets
Division of the New York State Fair & The Industrial Exhibit Authority**

**SUMMARY OF DEPARTMENT AND AUTHORITY POLICY REGARDING STATE FINANCE
LAW SECTIONS 139-J AND 139-K**

Pursuant to State Finance Law Sections 139-j and 139-k, this solicitation includes and imposes certain restrictions on communications between the Department of Agriculture and Markets, (“Fair”) and the Industrial Exhibit Authority, (“Authority”) and a vendor/contractor during the procurement process. An vendor/contractor is restricted from making contacts from the earliest notice of intent to solicit bids/proposals through final award and approval of the procurement contract by the Fair and the Authority, and, if applicable, Office of the State Comptroller (“restricted period”) to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law Section 139-j(3)(a). Designated staff are identified in this solicitation. Fair and Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the vendor/contractor pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two such findings within a four year period, the vendor/contractor is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found on the Office of General Services Website at:

<http://www.ogs.state.ny.us/aboutOgs/regulations/defaultAdvisoryCouncil.html>

Signature

Date